



**ADDENDUM #1**

**QUESTIONS AND ANSWERS PERTAINING TO THE  
REQUEST FOR QUALIFICATIONS AND PROPOSALS  
CWP RFQ/RFP # 17**

**FOR A WRAP UP INSURANCE BROKER FOR CERTAIN COMPONENTS OF A  
CAPITAL IMPROVEMENT PLAN REFERRED TO AS  
THE CLEAN WATER PROJECT**

**By**  
**The Metropolitan District, a municipal corporation having its territorial limits in**  
**the County of Hartford and State of Connecticut, (herein referred to as the**  
**“District” or the “Owner”)**

**March 3, 2010**

Please note: The **submittal date** for responses to this RFQ/RFP has been **EXTENDED**. The new **submittal date is March 15, 2010**. Submittals must be received by the District Clerk no later than the hour specified in the original document on Monday March 15, 2010.

The following questions were received by the deadline. In some cases questions on the same topic have been combined together for purposes of providing a response.

Question	Answer
How many other firms have been invited to respond to CWP RFQ/RFP#17? Who are they?	A total of approximately 20 firms have received a copy of the RFP. The firms represent national brokerages, regional brokers, and local brokers.
Will a broker partnership with a wrap-up specialist be allowed as part of the proposal process?	Yes. The type of relationship between the firms and whether they have worked together before may be considered as factors in evaluation of the proposal.
Who is the program management firm?	The Program Management consultant is CDM.
Are the projects' construction managers known yet?	The Construction Managers have not been identified.
Are multiple general contractors/ construction managers (GC/CM) being considered for various elements of each project or would all work be managed by one GC/CM?	It is expected there would be one CM for the Hartford WWTF and one for the tunnel project. There will be multiple general contractors for the Hartford WWTF and one or two general contractors for the tunnel.
Does this RFP have an MBE/WBE requirement for the insurance broker?	No.
Section 2.2 says "Advise the Owner on the feasibility of a Surety Support Program for SLBE, DBE, MBE, or WBE firms." How much of the contractor pool do you anticipate being classified as SLBE, DBE, MBE, or WBE firms? Is there a minimum requirement for the participation of these businesses?	The MDC has a requirement for 3% WBE and 2% MBE on each contract funded through the Connecticut DEP. The MDC has imposed an additional 4% on MBEs. These conditions may change in the near future due to plans for a Small Local Business Enterprise program. The structure of this program is currently being drafted and will be presented for adoption over the next several months. It has been our experience that an adequate number of qualified MBE/DBE firms are available to perform such work for the Clean Water Project.

<p>Please confirm that our response should be based on the \$600,000,000 South Hartford Conveyance Tunnel and Hartford Water Pollution Control Facility projects only.</p>	<p>The Respondents should only consider the OCIP as applicable to the Hartford Wastewater Treatment Facility work and the South Hartford Conveyance Tunnel. In both cases, the insurance should cover the design as well as the construction.</p>
<p>The RFQ&amp;P asks for a breakout of the fees related to various services. In particular, it asks for a separate breakout for Risk Control Services vs. Safety and Loss Control and Claims Management. We typically expect Loss Control and Claims to be a component of Risk Control Services. What service do you anticipate are included in MDC's definition of Risk Control Services?</p>	<p>Any other services the Respondent can provide which may be beneficial to the insurance program.</p>
<p>The RFQ &amp; P indicates that the MDC is "exempt from the payment from excise, transportation and sales taxes." Should the OCIP program require placement with an Excess &amp; Surplus Lines Insurance Carrier, will the MDC be exempt from the Surplus Lines Taxes and Fees?</p>	<p>The MDC files a Surplus Lines Affidavit with the State of Connecticut Insurance Department which states that the MDC is exempt from taxes.</p>
<p>When does the MDC anticipate the Broker/Administrator to be commissioned to begin their work?</p>	<p>Once an agreement is executed.</p>
<p>What is the estimate start of construction date for each of the projects? Can you please provide a breakdown of the construction costs for each of the two projects?</p>	<p>Design work for the Hartford WWTF is expected to begin in July 2010 and will continue on various aspects of the work through September 2013. The value of the design contracts (and there will be multiple contracts) is expected to be approximately \$32.8 million. Construction at the Hartford WWTF is expected to begin in late 2011 and continue through 2014. There will be multiple construction contractors. The estimated value of the construction is \$328.0 million. Design work for the South Hartford Conveyance Tunnel is expected to begin in July 2010 and continue for two years. The value of the design work is estimated at \$16 million. The work on the tunnel will be bid in either late 2012 or early 2013 and construction is expected to continue for approximately 3 1/2 to 4 years. The estimated cost of the construction of the tunnel is \$200.0 million. There may be two</p>

	<p>contractors (one for the tunnel and one for the pump station). The construction contract for the SHCT may be delayed due to the need for a second referendum. We will not be able to bid the construction contract unless we have sufficient funds remaining from the original \$800 million to fund the cost of the work. At this time we are reviewing the dates for the next referendum and believe it will probably occur in November 2012.</p>
<p>Has the MDC ever sponsored an OCIP or participated in a CCIP?</p>	<p>The MDC has never sponsored an OCIP or participated in a CCIP although members of the staff have experience with OCIPs and CCIPs.</p>
<p>What are the procurement rules for contractor bidding procedures? Lowest bidder, lowest responsible bidder, other?</p>	<p>At this time the procurement rules are lowest responsible bidder. The MDC is considering adoption of certain components of the Federal Acquisition Regulations which may allow for negotiated contracts and for quality based selection.</p>
<p>Does the MDC have a "Safety Department" or similar group responsible for the health and welfare of its employees, contractors and the general public? If so, would they act as a liaison regarding site specific safety evaluations?</p>	<p>The MDC has an Environment, Health and Safety unit. This unit may be available for limited coordination. However, responsibility as the liaison for site safety will be with the MDC Program Manager's designate.</p>
<p>Who are the current insurance carriers for MDC's property and casualty insurance programs?</p>	<p>Property – Travelers Indemnity Company; General Liability - The Hartford Insurance Company; Workers Comp – Midwest Employers Casualty Company; Umbrella Liability- Commerce and Industry Insurance Company; Excess Liability - Allied World National Assurance Company</p>
<p>In Section 2.2, it says "Assist in the preparation of appropriate marketing and underwriting information to be submitted to potential insurers and related service companies." Will construction schedules, construction budget including line item detail, project renderings and photos, etc., be made available?</p>	<p>Yes.</p>

<p>In Section 2.2, it says, "Provide other professional or technical services on insurance and risk management issues." Can you be more specific as to the "other" professional or technical services referenced above?</p>	<p>The MDC recognizes that the Proposers may have staff members with unique skills applicable to this RFP and we ask that those skills be identified for purposes of the Proposal.</p>
<p>Please clarify just which projects/phases the MDC is considering implementing a Wrap up insurance program. It would appear that the sewer separation project is not presently under consideration. Are there any other phases of the CWP that are outside the scope of the RFP?</p>	<p>Responses should only be based on the Hartford WWTF and the South Hartford Conveyance Tunnel. The OCIP will NOT cover CSO and SSO projects.</p>
<p>Does the MDC anticipate any construction on, over or adjacent to the Connecticut River?</p>	<p>There will be no construction on or over the Connecticut River. However, the Hartford WWTF is located adjacent to the Connecticut River, behind the flood control dikes and the runway for Brainard Airport.</p>
<p>Does the MDC have any preference on having all of the projects insured under a single insurance program or separate programs for each project?</p>	<p>The MDC does not have a preference. We will rely on the advice of the successful Proposer.</p>