

TITLE: WATER SAMPLE COLLECTOR

CODE: 38821

GENERAL DESCRIPTION:

This is responsible field work in collecting water samples according to a schedule.

Work involves responsibility for collecting water samples using a sterile technique. Duties include conducting chlorine residual tests, reading meters and recording information. This position also has the responsibility for making routine observations of conditions and reporting to a supervisor. This work requires that the employee have some knowledge of routine laboratory procedures.

SUPERVISION RECEIVED:

Works under the general supervision of the Water Treatment Laboratory Administrator or other laboratory supervisor.

EXAMPLES OF DUTIES:

Prepares bottles and other glassware for samples to assure samples are not contaminated. Drives to sample points and collects samples.

Records meter readings. Changes meter charts.

Conducts routine chlorine residual tests. Delivers samples.

Performs routine laboratory maintenance such as washing glassware and general cleaning. Delivers mail and other items.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Some knowledge of routine laboratory techniques involved in sampling water.

Good skill in the operation of a motor vehicle safely.

Good ability to perform delivery work safely, effectively and efficiently.

Good ability to follow oral and written instructions and to learn District procedures.

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Some ability to fill out forms and charts.

Good ability to establish and maintain effective working relationships with coworkers.

QUALIFICATIONS:

A high school diploma or the equivalent plus two years of experience in performing routine laboratory or similar work and some experience performing deliveries.

SPECIAL REQUIREMENTS:

Must have a valid driver's license.