

TITLE: DISTRICT PATROL SERGEANT

CODE: 38715

GENERAL DESCRIPTION:

This is responsible District patrol crew leader work involving the oversight of District patrol officers and the performance of patrol duties.

Work involves responsibility for safe, effective and timely performance of patrol duties by officers and oneself. Duties include overseeing patrol tasks, coordinating public events and patrolling District property. This position also has the responsibility for making difficult patrol field operations decisions. This work requires that the employee have considerable knowledge, skill and ability in patrol methods.

SUPERVISION RECEIVED:

Works under the general supervision of the District Patrol Lieutenant.

EXAMPLES OF DUTIES:

Assigns, oversees and corrects the work of a small patrol crew.

Patrols District property to assure the conformance of the public to District regulations and public laws.

Coordinates public events with other governmental agencies.

Fills out forms on completed work assignments and maintains extensive records on patrol incidents and operations.

Drafts unit budget and assists in controlling expenditures within fund allocations.

Demonstrates work procedures. Cites work rules violations. Trains patrol officers in patrolling skills and requirements. Assures safe work practices. Evaluates subordinates' performance.

Coordinates activities on a short-term basis to assure personnel, materials and equipment necessary for assignments.

Performs related work as required.

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KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of patrol operations methods, equipment and materials.

Some knowledge of public administration principles and practices as applied to crew operations reporting.

Good ability to communicate orally and in writing and to lead a work crew.

Good ability to make operational decisions within established procedures and to complete routine forms.

Good ability to oversee the activities of an assigned work crew.

Considerable ability to establish and maintain effective working relationships with coworkers, other governmental agencies and the general public.

QUALIFICATIONS:

A high school diploma or the equivalent plus four years of progressively responsible law enforcement or patrol experience including some experience in a lead capacity.

SPECIAL REQUIREMENTS:

Must be a State of Connecticut Police Academy graduate.

Must have a valid driver's license.