

TITLE: SOLID WASTE PROCESSING PLANT CREW LEADER

CODE: 38211

GENERAL DESCRIPTION:

This is very responsible solid waste processing crew leader work involving plant maintenance and the oversight of plant operations.

Work involves responsibility for safe, effective and timely completion of assigned plant operational duties on the assigned shift. Duties include overseeing operations, receiving, processing, offloading and storing of solid waste materials. This position also has the responsibility for making plant operation decisions. This work requires that the employee have considerable knowledge, skill and ability in solid waste processing plant operations.

SUPERVISION RECEIVED:

Works under the general supervision of the Shift Supervisor or other supervisory personnel.

EXAMPLES OF DUTIES:

Assigns, oversees and corrects the work of a small to medium size work crew.

Performs maintenance on equipment, buildings and grounds, as assigned.

Fills out forms on completed work assignments. Compiles and reviews plant operating data and makes processing changes.

Demonstrates work procedures. Cites work rules violations. Assures safe work practices.

Coordinates activities on a short-term basis to assure personnel, materials and equipment necessary for assignments. Responds to emergency call-outs.

Oversees and/or performs, as needed, the start-up, shutdown and synchronization of the process lines.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of solid waste processing methods, equipment, and material.

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Good knowledge of work standards and safety procedures in solid waste plant operations.

Some knowledge of public administration principles and practices as applied to crew operations reporting.

Considerable ability to establish and maintain effective working relationships with co-workers and public contacts.

Good ability to communicate orally and to lead a work crew; some writing ability.

Good ability to make operational decisions within established procedures and to complete routine forms.

Good ability to oversee the activities of an assigned work crew.

Some ability to assist in responding to emergency situations, including hazardous materials and fire situations.

QUALIFICATIONS:

A high school diploma or the equivalent plus five years of progressively responsible solid waste processing plant experience, crusher industry or manufacturing experience, including at least one year in a lead capacity, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

SPECIAL REQUIREMENTS:

Must be able to obtain a Connecticut Solid Waste Facility Operator's Certificate within the required time.

Must have a valid driver's license.