

TITLE: WATER SUPPLY MAINTENANCE CREW LEADER

CODE: 37215

GENERAL DESCRIPTION:

This is responsible water supply maintenance crew leader work involving the oversight of lands, facilities and equipment maintenance and operations.

Work involves responsibility for safe, effective and timely performance of maintenance tasks personally and by a crew. Duties include overseeing road, reservoir, grounds, equipment, and facilities maintenance and water flow monitoring. This position also has the responsibility for making difficult water supply maintenance technical decisions. This work requires that the employee have considerable knowledge, skill and ability in land, facility and equipment maintenance methods.

SUPERVISION RECEIVED:

Works under the general supervision of the Water Supply Maintenance Supervisor.

EXAMPLES OF DUTIES:

Assigns, oversees and corrects the work of a small work group in maintaining water supply lands and facilities and operating equipment.

Performs all maintenance tasks assigned including road and reservoir maintenance, equipment operation, pipeline maintenance, valve and gate operation, and structure maintenance. Assists in the maintenance of a large recreation area.

Fills out forms on completed work assignments.

Demonstrates work procedures. Cites work rules violations. Assures safe work practices.

Coordinates activities on a short-term basis to assure personnel, materials and equipment necessary for assignments.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of land, facility and equipment maintenance methods, equipment and materials.

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Some knowledge of public administration principles and practices as applied to crew operations reporting.

Good ability to communicate orally and to lead a work crew; some writing ability.

Considerable ability to perform a wide variety of water supply maintenance tasks including the use of maintenance equipment.

Good ability to make operational decisions within established procedures and to complete routine forms.

Good ability to oversee the activities of an assigned work crew.

Considerable ability to establish and maintain effective working relationships with coworkers, contractors, other governmental agencies, and the general public.

#### QUALIFICATIONS:

A high school diploma or the equivalent plus four years of progressively responsible construction, road and grounds maintenance experience including some experience in a lead capacity, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

#### SPECIAL REQUIREMENTS:

Must have a valid Commercial Driver's License, sub-classification "B" with airbrake endorsement.