

TITLE: CONSTRUCTION AND REPAIR SPECIALIST

CODE: 37008

GENERAL DESCRIPTION:

This is full performance level general trades work involving the performance of carpentry, masonry, road construction, and machinist work.

Work involves responsibility for safe construction and repair of wooden, masonry and metal objects. Duties include constructing and repairing a wide variety of wood and masonry objects, installing building materials and hardware, and repairing equipment. This position also has the responsibility for making standard general trades decisions. This work requires that the employee have good knowledge, skill and ability in carpentry, masonry and machinist work.

SUPERVISION RECEIVED:

Works under the general supervision of the Construction and Repair Supervisor.

EXAMPLES OF DUTIES:

Constructs and repairs a wide variety of wooden structures, frames, facilities, fixtures, furniture, shelves, counters, and cabinets in the shop and in the field. Installs insulation, ceilings and floors, including floor tile. Installs and repairs related hardware.

Constructs, repairs and maintains masonry structures and facilities in concrete, brick, block, and bluestone. Builds forms for pouring concrete.

Maintains, repairs and rebuilds pumps, gates and hydroplant fixtures using machinist tools and equipment.

Assists in road and sanitation system construction and repair using construction equipment and tools. Operates survey equipment and reads plans to lay out construction projects.

Performs work in a safe manner and observes all safety procedures.

Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use.

Fills out job or shift report forms, as assigned.

Performs work of lower classifications, as necessary.

Oversees the work of helpers, as assigned.

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Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Good knowledge of the tools equipment, and methods of carpentry, masonry and machinist work.

Good knowledge of the work standards and safety procedures in carpentry, masonry and machinist work.

Good skill in the use of the tools and equipment in carpentry, masonry and machinist work.

Good skill in operating a variety of road construction equipment.

Good ability to perform carpentry, masonry, machinist, and construction work safely, effectively and efficiently.

Good ability to follow oral and written instructions and to learn District procedures. Good ability to communicate orally.

Good ability to fill out forms.

Some ability to oversee the work of others.

Considerable ability to establish and maintain effective working relationships with coworkers.

QUALIFICATIONS:

A high school or trade school diploma or the equivalent plus four years of varied trades experience including carpentry, masonry and machinist experience, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

SPECIAL REQUIREMENTS:

Must have a Commercial Driver's License, sub-classification "B" with airbrake endorsement.