

TITLE: WATER SUPPLY MONITOR

CODE: 37001

GENERAL DESCRIPTION:

This is responsible water supply monitoring work involving the reading of instruments and the collection of water samples.

Work involves responsibility for safe, effective and timely recording of instrument readings and collecting of test samples. Duties include reading meters and charts, recording readings and collecting water samples. This position also has the responsibility for making standard water supply monitoring decisions in accordance with established procedures. This work requires that the employee have good knowledge, skill and ability in instrument reading and maintenance methods.

SUPERVISION RECEIVED

Works under the general supervision of the Natural Resources Administrator.

EXAMPLES OF DUTIES:

Reads meters, charts and related instruments to monitor water supplies and flows. Records readings on standard logs and replaces meter and chart paper, as necessary.

Collects water samples from reservoirs, streams and wells for testing.

Maintains clocks and chart recorders. Removes and replaces standard interchangeable parts and cleans mechanisms.

Performs work in a safe manner and observes all safety procedures.

Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use.

Fills out job forms, as assigned.

Performs delivery tasks, as assigned.

Performs related work as required.

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KNOWLEDGE, SKILLS AND ABILITIES:

Good knowledge of the tool, equipment and methods of instrument reading and maintenance.

Good knowledge of the work standards and safety procedures in water supply monitoring.

Considerable ability to perform instrument reading and maintenance safely, effectively and efficiently.

Considerable ability to follow oral and written instructions and to learn District procedures.

Some ability to fill out forms and charts.

Considerable ability to establish and maintain effective working relationships with coworkers, vendors, rainfall observers, and other governmental agencies.

QUALIFICATIONS:

A high school diploma or the equivalent plus one year of mechanical or related experience, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

SPECIAL REQUIREMENTS:

Must have a valid driver's license.