

TITLE: SYSTEMS REPAIR CREW LEADER

CODE: 36015

GENERAL DESCRIPTION:

This is responsible utility repair crew leader work construction and repair of water and sewer pipeline with the assistance of a crew.

Work involves responsibility for safe, effective and timely completion of assigned construction and repair projects. Duties include operating pipeline construction equipment and tools, performing repair and installations, and overseeing crew members. This position also has the responsibility for making difficult water and sewer pipeline component project decisions. This work requires that the employee have considerable knowledge, skill and ability in water and sewer pipeline component construction and repair methods.

SUPERVISION RECEIVED:

Works under the general supervision of the Systems Repair Superintendent or Assistant Systems Repair Superintendent.

EXAMPLES OF DUTIES:

Constructs and repairs manholes, catch basins, meter pits, sidewalks, and related pipeline components. Repairs sanitary and storm sewer lines and makes small repairs to water mains and services. Performs masonry work, as necessary in construction and repair.

Reads and interprets pipeline component blueprints and translates them into construction activities.

Assigns, oversees and corrects the work of a small work crew in pipeline component construction and repair.

Fills out forms on completed work assignments.

Demonstrates work procedures. Cites work rules violations.

Coordinates activities on a short-term basis to assure personnel, materials and equipment necessary for assignments.

Responds to water and sewer emergencies and related problems at any time of day or night, as directed. Serves on-call for emergencies, as assigned.

Performs related work as required.

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KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of water and sewer pipeline component construction and repair methods, equipment and materials involving the components

Some knowledge of public administration principles and practices as applied to crew operations reporting.

Good skill in pipeline masonry.

Good ability to communicate orally and to lead a work crew; some writing ability.

Good ability to make operational decisions within established procedures and to complete routine forms.

Good ability to oversee the activities of an assigned work crew.

Considerable ability to establish and maintain effective working relationships with coworkers, vendors, contractors, customers and the general public.

QUALIFICATIONS:

A high school diploma or the equivalent plus four years of progressively responsible pipeline component repair and masonry experience including some experience in a lead capacity, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

SPECIAL REQUIREMENTS:

Must have a valid driver's license.