

TITLE: TOOL MECHANIC 1

CODE: 35405

GENERAL DESCRIPTION:

This is responsible tool repair work involving the repair and maintenance of hand and power tools.

Work involves responsibility for safe and effective tool repair. Duties include repairing and maintaining construction tools and hydraulic and pneumatic hoses. This position also has the responsibility for making standard tool repair decisions in accordance with established procedures. This work requires that the employee have good knowledge, skill and ability in power tool repair.

SUPERVISION RECEIVED:

Works under the general supervision of the Assistant Vehicle and Equipment Maintenance Superintendent or higher level mechanic classification.

EXAMPLES OF DUTIES:

Identifies malfunctions in hand and power tools and determines corrective actions to be taken.

Repairs and maintains tools and hydraulic and pneumatic hoses.

Operates machine shop equipment including lathes, drill presses, milling machines, threaders, and grinders. Gauges with micrometers and machine parts to tolerances.

Performs work in a safe manner and observes all safety procedures.

Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use.

Fills out job or shift report forms, as assigned.

Performs work of lower classifications, as necessary.

Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Good knowledge of the tools, equipment, and methods of power tool repair.

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Good knowledge of the work standards and safety procedures in power tool repair.

Good skill in the operation of machine shop equipment and tool repair tools.

Considerable ability to perform power tool repair safely, effectively and efficiently.

Considerable ability to follow oral and written instructions and to learn District procedures.
Good ability to communicate orally.

Good ability to fill out forms and charts.

Considerable ability to establish and maintain effective working relationships with coworkers and vendors.

QUALIFICATIONS:

A high school diploma or the equivalent plus two years of experience in power tool repair or mechanical work, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

SPECIAL REQUIREMENTS:

None.