

TITLE: VEHICLE AND EQUIPMENT SERVICER

CODE: 35401

GENERAL DESCRIPTION:

This is responsible vehicle and equipment servicing work involving routine service and preventive maintenance or tire work on automobiles and trucks.

Work involves responsibility for safe and effective completion of vehicle maintenance tasks. Duties include servicing vehicle fluids and filters or changing and repairing tires, and assisting with mechanical repairs. This position also has the responsibility for making basic vehicle servicing or tire maintenance decisions in accordance with established procedures. This work requires that the employee have good knowledge, skill and ability in vehicle service or tire maintenance.

SUPERVISION RECEIVED:

Works under the immediate supervision of the Vehicle and Equipment Repair Crew Leader or other supervisor.

EXAMPLES OF DUTIES:

Lubricates vehicles, checks and changes fluids and filters on a wide variety of vehicles and equipment, or rotates, changes, balances, and repairs a wide variety of tires and tubes, as assigned.

Assists mechanics with vehicle and equipment or makes emergency road calls to service tires on immobile vehicles, as assigned.

Cleans vehicles and work areas. Maintains inventory of supplies, as assigned. May deliver drums of fuel to District facilities, as assigned.

Performs work in a safe manner and observes all safety procedures.

Uses all tools, equipment and materials responsibly and performs basic inspection and preventive maintenance prior to use.

Fills out job forms, as assigned.

Performs related work as required.

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KNOWLEDGE, SKILLS AND ABILITIES:

Good knowledge of the tools, equipment and methods of vehicle service or tire maintenance.

Good knowledge of the work standards and safety procedures in vehicle service or tire maintenance.

Considerable skill in the use of the hand tools and power equipment vehicle service or tire maintenance.

Considerable ability to perform vehicle service or tire maintenance safely, effectively and efficiently.

Considerable ability to follow oral and written instructions and to learn District procedures.

Some ability to fill out forms and charts.

Considerable ability to establish and maintain effective working relationships with coworkers and vendors.

QUALIFICATIONS:

A high school diploma or the equivalent plus one year of experience in vehicle service or tire maintenance, or an equivalent combination of education and qualifying experience substituting on a year-for-year basis.

SPECIAL REQUIREMENTS:

Must have a valid driver's license or a Commercial Driver's License, Subclassification B with Airbrake Endorsement, as necessary.